



MITCHELL E. DANIELS, Jr.,
Governor STATE OF INDIANA

DEPARTMENT OF HOMELAND SECURITY JOSEPH E. WAINSCOTT, JR., EXECUTIVE DIRECTOR

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EMERGENCY MEDICAL SERVICES TECHNICAL ADVISORY COMMITTEE MINUTES

DATE: October 4, 2011
 10:00 A.M.

LOCATION: Noblesville Fire Department, Station 77
 15251 Olio Rd.
 Noblesville, Indiana 46060

MEMBERS PRESENT:	Leon Bell	Chairman, ALS Training Institute
	John Zartman	Vice-Chairman, ALS Program Director
	Tina Butt	Secretary, 1 ST Responder Training Director
	Charles Ford	EMS Chief Executive Officer
	Edward Bartkus	EMS Medical Director
	Elizabeth Weinstein	EMS for Children
	Faril Ward	EMS Chief Operating Officer
	Michael Gamble	Emergency Department Director
	Michael McNutt	BLS Training Program Director
	Sara Brown	EMS Medical Director
	Sherry Feters	EMS Chief Executive Officer
	Stephen Cox	EMS Chief Operating Officer

MEMBERS ABSENT: Valerie Miller Emergency Department Director

OTHERS PRESENT:	Bruce Bare	IDHS EMS Section Chief
	Becky Blagrove	South EMS Field Coordinator, IDHS
	Robin Stump	EMS Specialist, IDHS

A) Call to Order: Meeting was called to order by Chairman Bell.

B) ROLL CALL: Quorum present.

C) Adoption of minutes: Mr. Zartman offered a motion to adopt the minutes. The motion was seconded by Mr. Ward. The motion passed.

D) Public Comment – None

E) Announcements – None

F) New Business- Election of Officers = Chairman, Vice-Chairman and Secretary

Mr. Zartman nominated Leon Bell as Chairman

Mr. Ford nominated John Zartman as Vice-Chairman

Chairman Bell nominated Tina Butt as Secretary

- Mr. Cox seconded the nominations. No other nominations were received. A motion was made by Mr. Ward to retain the current officers for another year. Mr. Ford seconded. The motion passed.

G) Old Business – August meeting was canceled by Chairman Bell because the TAC did not have any business to conduct. It was also at the time of the Vision for the Future meeting. EMSC Chairman Miller had indicated that following the Vision for the Future there would be tasks assigned to the TAC.

- Chairman Bell participated in a post seminar analysis at Purdue and did not know when the report would be ready.
- At a recent EMS Forum, Mr. Archer had stated that the Vision report was coming the next day. Bruce Bare stated that Mr. Garvey has the report at present. Mr. Bare has read some of it. He stated the presentation at the end of the seminar regarding where EMS should be placed in Indiana's system was not meant to be a part of the Vision for the Future. There will be some clarification from IDHS prior to submission to the statehouse. Mr. Zartman mentioned that the presentation had an impact and that the information had been present for some throughout the seminar and therefore affected discussions. Mr. Bare stated the clarification will explain.
- Mr. Zartman asked about the development of the questions asked. He stated that the questions seemed to be rated to be scored low throughout.
- Mr. Bare explained that Purdue was given the DOT document on EMS systems assessment. Purdue developed the questions from that document. Discussion continued regarding the questions and some of the confusion and interpretation by all parties.
- Mr. Bare explained there will be an after action report that will assess what needs were determined. Then decisions will be made.
- Mr. Zartman made a motion that the TAC review the report for any possible recommendations before it is sent to the EMSC for consideration. Ms. Feters seconded. The motion passed.

1) Subcommittees –

- Chairman Bell stated that when the TAC met in June, the subcommittee on training made a recommendation for the EMSC. At the July EMSC meeting, he made 2 presentations. One presentation was on the cost of having our own testing program. The EMSC received and accepted the report. This was accomplished 2 months early.
- The other presentation was the course construction subcommittee report. There was discussion from the audience regarding the 10 team leads with a minimum of 1 run having performed an ALS skill. This is for the level of Advanced EMT. There was comment from a provider that 10 team leads is too many due to a lack of resources when conducting a large class to get this accomplished. The EMSC then tabled the report and requested that public comment be requested regarding team leads.
 - Mr. Archer sent an email and possibly Web EOC. Mr. Bare stated that there were 0 responses.
 - Ms. Feters asked if it was explained that the training institute sets the number of team leads and the recommendation from the TAC was a minimum number. Chairman Bell stated that was not explained.

- Discussion continued regarding training institutions, class sizes, and resources for each training institute. It was discussed that training institutions should be only permitted to accept a maximum number of students based on resources for clinical, field agreements and equipment. Lots of discussion on what content is present, rural communities and resources. The minimum number of 10 is considered by all a very low number to expect considering the expectations when these students become certified. Although all skills will be validated in a skill lab, the actual coordination of patient care and these new skills is too important to not make patient contacts a requirement. There is critical thinking that needs to happen at the ALS level that has not necessarily been needed in some BLS systems. These recommendations need to be for all of the types of systems in Indiana. All students need that critical thinking component in the field. Chairman Bell stated that we should table this for now and wait for responses at the next EMSC meeting. Ms. Feters stated that we needed to stand with our current recommendation to the commission since no further responses were obtained. Ms. Feters made a motion to keep to the current recommendations and ask for the EMSC to endorse it. Dr. Brown seconded. The motion passed.
- During the discussion the time frame from course end to completion of all testing was discussed. Mr. Bare asked the TAC to address this when they address the PI program also.
- Chairman Bell stated that rules have not started to put the curriculum changes etc. into effect.
- Mr. Zartman stated that there needs to be a better way to obtain direction from EMSC. A form has been developed to improve this process. It was presented at the Sept. EMSC meeting. However it cannot be a form, but a tool. The EMSC approved the tool. The TAC made recommendations and corrections. Mr. Bare stated that the EMSC also instructed that if there are items that need to be worked on the TAC can assign itself those tasks. Mrs. Butt asked whose responsibility it is to complete this tool. Chairman Bell stated it is the Chairman's responsibility.
- Mrs. Butt also asked for clarification on TAC minutes submission. Some staff have requested the minutes prior to an EMSC meeting when these minutes are in draft form only. Minutes are approved at the following TAC meeting and then should be distributed. Chairman Bell agreed the minutes will be submitted following approval, but recommendations from the TAC need to be made to the EMSC at their next meeting. The draft minutes are to be sent to the TAC members and any IDHS staff present at the meeting.
- Dr. Brown stated that the TAC members have not been receiving the EMSC packet and wanted to know if this would be done in the future. Mr. Bare asked if electronic format was agreeable. The members agreed it is preferred.
- Mr. Zartman distributed the request to conduct task analysis items. These items were approved with 2 others that staff has. Mr. Archer stated he would give them to the TAC at the meeting, but Mr. Archer is not present. Mr. Bare will check on it. Attached is the tool for the request listing the items. Discussion continued regarding explanation of some of the items.
- Discussion regarding the transition from EMT-Basic to the new EMT. Chairman Bell posed to entertain EMS Instructors outside of the TAC to help develop components of the transition. This may not require rule changes. It does need to be done soon for those who are Indiana certified and required to maintain the National Registry also.
- Chairman Bell wants the committee to start the work on the updates for PI's, the PI course and the current rules. The committee will be sent the materials to prepare for this work at the next meeting.
- Chairman Bell also requests data from IDHS regarding numbers entering in PI course, how many pass the PI exam, and how many finish the process etc. Discussion on the processes that will need to be addressed. Emphasis on quality without setting up road blocks.

H) Recess- not applicable

I) Reconvene – not applicable

J) Subcommittee Reports - none

K) Good of the Order: - Mr. Ward stated that at a EMS forum a police officer asked about the training institutes having background checks and what will they do with the information when they receive a problem. Mr. Ward shared that there was no recommendation on this. The officer stated that National Registry does have a policy that is comprehensive. Mr. Ward requests the TAC look at this and make a recommendation. Dr. Bartkus stated that the recommendation already has this language and the reference to the National Registry policy. Mr. Ward asked that the National Registry policy be the mandated policy. Mr. Cox stated that his clinical facilities dictate in some instances what they will allow. Further discussion continued. Mr. Zartman made a motion to submit the current recommendation at the next EMSC meeting. Mr. Ward seconded. The motion passed.

- Mrs. Butt asked about the EMSC agenda item of inserting 3 lead ECG monitoring into the Advanced EMT curriculum. Mr. Bare said this has come from requests due to the bronchodilator administration. Dr. Brown and Dr. Bartkus stated it is not necessary. There are many paramedic protocols that do not require this.

L) Next Meeting: Tuesday, December 6th, 2011 10:00am, at Noblesville Fire Department, Station 77

M) Adjournment:

A motion to adjourn was made by Mr. Zartman and seconded by Ms. Feters.

The meeting was adjourned.

Approved _____
Leon Bell III, Chairman

Date: 10/4/2011